

STATEMENT OF TUITION ASSURANCE

1. INTRODUCTION

As an approved FEE-HELP provider under the Higher Education Support Act 2003 and as an approved CRICOS provider (CRICOS Provider Code: 03769D) under the ESOS Framework, the Australian Institute of Management Education and Training Pty Ltd, trading as the AIM Business School (ABS) ABN: 40 009 668 553 must meet the tuition assurance requirements as required by the Department of Education, Skills and Employment (DESE).

2. COURSE ASSURANCE

Students are protected in the event that ABS fails to start providing a course for which students were enrolled or ceases to provide a course after it starts but before it is completed.

ABS and DESE will work closely with impacted students to identify if there is a suitable replacement course at ABS or at another education provider. Replacement courses must meet the following requirements:

- the course must lead to the same or comparable qualification as the original course;
- the mode of delivery of the replacement course must be the same as or, with the student's consent, similar to the mode of delivery for the original course;
- the location where the replacement course is primarily delivered must be reasonable, having regard to the costs of, and the time required for, a student's travel; and
- the student will not incur additional fees that are unreasonable and will be able to attend the replacement course without unreasonable impacts on the student's prior commitments.

Students who chose to accept the replacement course will need to pay the other education provider for the course components that have not previously been paid to ABS.

Where applicable, credits for the units completed by a student at ABS may be granted in accordance with the Australian Qualifications Framework.

It is important for international students to note that they will have a maximum period of six (6) months to accept an offer into a replacement course as this may impact their student visa.

3. TUITION PROTECTIVE SERVICES (TPS)

Tuition assurance for international students and domestic students (including students who utilise FEE-HELP and/or pay upfront) is provided through the Australian Government's

Tuition Protection Service (TPS). This legislation sets out what happens when an education provider defaults (that is, when a provider fails to start or finish providing a course to a student, or a student fails to start or finish a course with a provider). The TPS ensures that students have the option to:

- complete their studies in another suitable replacement course at ABS or with another provider; or
- receive a refund of their unspent tuition fees; or
- for domestic students accessing FEE-HELP, receive a loan re-credit for the subject/s they were undertaking when ABS defaulted.

For more information students can refer to the [TPS website](#).

The TPS can be contacted at: administrator@tps.gov.au or phone 1300 980 434.

For further information on tuition assurance by TPS please refer to: www.tps.gov.au.