

## AIM GUIDELINES ON ACADEMIC INTEGRITY & AI.

The Australian Institute of Management (AIM) recognises the potential benefits for students to use generative AI tools for academic and professional purposes. AIM supports the assistance of AI tools, in planning, researching, and providing recommendations that indirectly contribute to assessments and other course-related assignments.

Here's how you can use AI tools responsibly:

- **Generating Ideas:** AI can help you come up with concepts and ideas for your assignments.
- **Research Assistance:** Use AI to gather initial research and organise information.
- **Formatting and Structural Suggestions:** AI can provide recommendations on formatting, sentence structure, and paragraph organisation.
- **Areas for Further Exploration:** AI can suggest areas for deeper evaluation and additional research.

AIM will not condone the use of AI in the following ways:

1. **Original Work:** Never present AI-generated content as your own original work.
2. **Acknowledgment:** Always acknowledge and reference the use of AI in your assessments and assignments.
3. **Avoid Third-party Resources:** Don't use third-party resources generated through AI if they compromise academic integrity.
4. **No Contract Cheating:** Avoid using advanced AI services to complete assessments or evade detection.
5. **Secure AI Tools:** Ensure that any AI detection tools you use prioritise data security and information privacy.
6. **Protect Personal Information:** Don't share sensitive personal information of staff or students when using AI tools.

### Remember

- Generative AI tools can be incredibly helpful in supporting your study efforts. However, they should never replace your work.
- Users who frequently utilise AI may notice that AI-generated answers can be very formulaic and generic and may not address the specific task. It's important to rework and rewrite these answers to fit the specific requirements of your question or task.
- If you decide to use AI tools at AIM, it's your responsibility to make sure that your use follows AIM's policies on [academic integrity](#) and [ethical behaviour](#).

**By following these guidelines, you can use AI responsibly and maintain academic integrity at AIM.**