## WITHDRAWAL APPLICATION FORM



V4\_September 2024

**Who should use this form?** Use this form if you wish to withdraw from a qualification after your five-business day Provisional Enrolment Period has lapsed.

**How do I lodge my request?** Please submit the completed form and supporting documentation (If applicable) to <a href="mailto:studentsupport@aim.com.au">studentsupport@aim.com.au</a>

**Note:** Withdrawing after the Provisional Enrolment Period may have financial consequences. Please refer to the AIM Student Handbook <a href="https://www.aim.com.au/student-information">https://www.aim.com.au/student-information</a> or contact Student Support for further information.

1 – Personal Details	
First Name:	Last Name:
Student Number:	
Date of Birth:	
Address:	
Contact Number:	Email:
2 - Course Details	
Course Name:	
Course Start Date:	
3 - Withdrawal Reason	
Please provide a brief explanation of the reasons why you would like to withdraw from your course:  4 - Are you requesting a course transfer?	
☐ Yes	□ No
Please outline the course you intend to transfer into:	

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5 – Declaration	
	I declare that to the best of my knowledge, the information I have provided on this form is true and correct.
	<ul> <li>I declare that I have read and understood the:</li> <li>AIM Deferrals, Extension, Transfer, and Withdrawal Policy</li> <li>AIM Course Fee Refund Policy</li> </ul>
	I am aware of any potential financial/academic consequences associated with withdrawing from a qualification.
Student Signature: Date:	
PRIVACY: For details of AIM practices regarding student information and privacy	

**PRIVACY:** For details of AIM practices regarding student information and privacy see: <a href="https://www.aim.com.au/student-information/privacy">www.aim.com.au/student-information/privacy</a>.